



In accordance with Section 36(2) of Act No. 111/1998 Sb., on universities and on amendments and supplements to other acts (the University Act), the Ministry of Education, Youth and Sports registered the Accommodation Rules of the Czech Technical University in Prague on 5 August 2019 under Ref No.: MSMT-26821/2019-1.

Mgr. Karolína Gondková
Director of the University Department

A C C O M M O D A T I O N R U L E S

OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE

Article 1 Introductory Provisions

These Accommodation Rules of the Czech Technical University in Prague regulate accommodation of students of the Czech Technical University in Prague (hereinafter the "CTU"), graduates of CTU or students of other universities at accommodation facilities administered by the CTU (hereinafter the "dormitory"); students and graduates are hereinafter referred to as "student" unless the text indicates otherwise. The Accommodation Rules also apply appropriately to the students of other schools accommodated at the dormitory and to students of the Czech Technical University accommodated at the accommodation facilities of another public university on the basis of a contract between public universities.

Article 2 Definition of Terms

- (1) A dormitory is understood to mean
 - a) an accommodation facility owned by the CTU,
 - b) an accommodation facility of another university temporarily provided to the CTU for accommodation of students of the CTU,
 - c) other accommodation facilities secured by the CTU for accommodation of CTU students (particularly hotels, guesthouses).
- (2) The Accommodation Scenario and its attachments, the Schedule of Accommodation and the General Terms of Accommodation are understood to mean regulation of procedures and terms for provision of accommodation to students at the dormitories. The Accommodation Scenario is issued by the chancellor after discussion by the Academic Senate of the CTU.
- (3) The Dormitory Rules, which are issued by the Dormitory Director of SFA, are understood to mean determination of the basic rights and duties of the accommodated students and the Service Facilities Administration CTU in Prague or another operator of the dormitories (hereinafter the "SFA") during assurance of operation and maintenance of the dormitories.

- (4) Student Administration means the organization that is authorised to act on behalf of the accommodated students, consisting of students elected by students, according to the principles of the statute of the specific student administration.

Article 3
CTU dormitories

- (1) The activities and operation of the dormitories are governed by and organised by the Director of the SFA in compliance with the special regulation, the CTU in-house regulations, the in-house regulations of its units or the regulations of another operator.
- (2) The Director of the SFA cooperates with the organizations of the dormitory Student Administration when dealing with issues concerning students accommodated at the dormitories.

Article 4
Decisions Regarding Accommodation

- (1) There is no legal right to accommodation.
- (2) Accommodation is provided to students on the basis of the CTU Accommodation Scenario (Schedule of Accommodation and General Terms of Accommodation) for the relevant academic year.
- (3) Accommodation will be provided on the basis of an Accommodation Agreement, which is concluded according to the Civil Code.

Article 5
Placement of Students in the Dormitories

- (1) Women and men are accommodated separately.
- (2) Women and men may be accommodated together at the request of each of them, under the condition that both the accommodated students have reached 18 years of age.
- (3) Accommodation may be provided to married couples at the reserved married couple dormitory, at the request of a married student, under the condition that both students are studying at a university and at least one of them is a CTU student.

Article 6
The Rights and Duties of Students

- (1) Students are particularly entitled to
 - a) submit applications for accommodation at an accommodation facility in compliance with the Accommodation Scenario (Schedule of Accommodation and General Terms of Accommodation),
 - b) conclude an Accommodation Agreement with the CTU in the event that accommodation is assigned, on the day of accommodation at the latest,
 - c) receive a dormitory accommodation card, which permits them to enter the dormitory in which they are accommodated,
 - d) stay at the CTU dormitory at the time of examinations for a period of 2 nights for each examination, according to the valid Accommodation Scenario; this letter only applies to CTU students,
 - e) reserve accommodation on the basis of the valid Accommodation Scenario for the relevant academic year,
 - f) use the common areas of the dormitory,
 - g) be informed of all serious circumstances affecting operation of the dormitory, at least a week in advance, unless this is precluded by an emergency situation,
 - h) submit their proposals and suggestions regarding accommodation to the organizations of the Student Administration or the Dormitory Director
- (2) Accommodated students are particularly required
 - a) to conclude an Accommodation Agreement and check-in to the dormitory according to the Accommodation Scenario,
 - b) submit documents essential for registering the accommodated students as specified by the Accommodation Scenario, to the Dormitory Director when moving into the dormitory,

- c) adhere to the provisions of these Rules, the instructions of the Director of the SFA and the Dormitory Director, unless these are in conflict with the special regulations, these Rules and other in-house regulations (Accommodation Rules),
 - d) at the end of the stay, return the borrowed furnishings to the dormitory management in good order, hand over the room, return the accommodation card and keys, de-register from the records and settle all, particularly financial, obligations towards CTU and have this confirmed on the exit slip.
- (3) The accommodated students' other rights and duties are regulated by the Civil Code, the Accommodation Agreement, the Accommodation Scenario (Schedule of Accommodation and General Terms of Accommodation) and the Accommodation Rules of the relevant dormitory and the operating rules issued by the CTU.

Article 7
The Rights and Duties of the SFA

- (1) The SFA is particularly entitled to
- a) make decisions regarding a student's application for accommodation,
 - b) conclude, amend or give notice on Accommodation Agreements, in compliance with the special regulations and the reasons arranged in the Accommodation Agreement (General Terms of Accommodation),
 - c) issue operating instructions in the scope of its competence.
- (2) The SFA is particularly required to
- a) assure due management of the property entrusted to it, protect it against damage, destruction and loss,
 - b) execute reservations and placement of students according to the Accommodation Scenario for the relevant academic year,
 - c) collaborate with the elected student administrations and particularly assure the students' justified interests.

Article 8
Temporary and Final Provisions

- (1) Canceling the Accommodation Rules of the CTU registered by the Ministry of Education, Youth and Sports on 1 September 2017 under Ref No. MSMT-21850/2017, as amended.
- (2) These Rules were approved in accordance with Section 9(1)(b) item 3 of the Act by the Academic Senate of the CTU on 19 June 2019.
- (3) These Rules become valid in accordance with Section 36(4) of the Act on the day of registration by the Ministry of Education, Youth and Sports.
- (4) These Rules come into effect on 9 September 2019.

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rector