

# GOPAY PAYMENT – Payment Options for accommodation and related charges

You may choose a method of payment for accommodation, services and related charges. The residence fee may be paid with your credit card or by online transfer available directly in the ISKAM4 accommodation system. To log into the system, please use the following link: <https://web.suz.cvut.cz/Login>

As shown below, all due and undue claims may be settled at the same time! (see below)

The screenshot shows a user profile page with the following details:

- Account:** Account ▾ Accommodation ▾ LOGOUT
- BASIC INFORMATION** (EDIT)
- Name:** Testl
- Surname:** Testl
- Address:** Česká republika
- Mobile:**
- E-mail:**
- Postal email:**
- Variable symbol:** 0000000000
- Account for services payments:** 27 - 4082130287 / 0100
- Main account:** 0 Kč
- Accommodation deposit:** 3,000 Kč
- RECHARGE AND PAY OUTSTANDING DEBTS** (button)
- Payment logos: GoPay, Mastercard, maestro, Mastercard SecureCode, VISA, VISA Verified by VISA
- Bottom bar: HIDE PANEL, CONTACTS, LANGUAGE

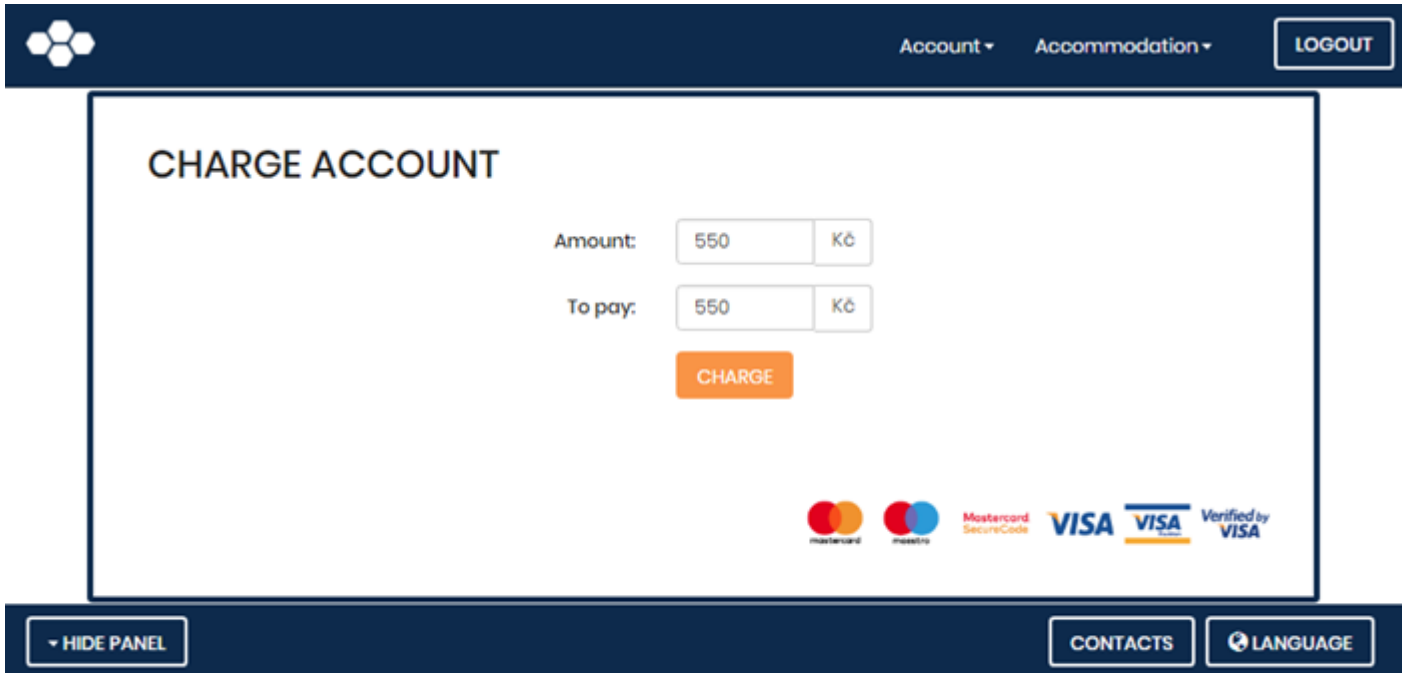
Then click on the Deposit icon and settle the claims-IF YOU HAVE SOME! If you don't have any to settle just go to ACCOUNTS to pay your deposit. The deposit you can pay to HOMEACCOUNT and also to Accommodation deposit.

From the following selection, choose which option you want to use. You may also select both (see right). (This tag you will see under Accommodation deposit, if you have some to settle).

When you click on the charge button, the window shown next will open.

The dialog box titled "Recharge and pay outstanding debts" contains the following options:

- Pay overdue debts
- Pay outstanding debts before maturity
- CHARGE** (button)

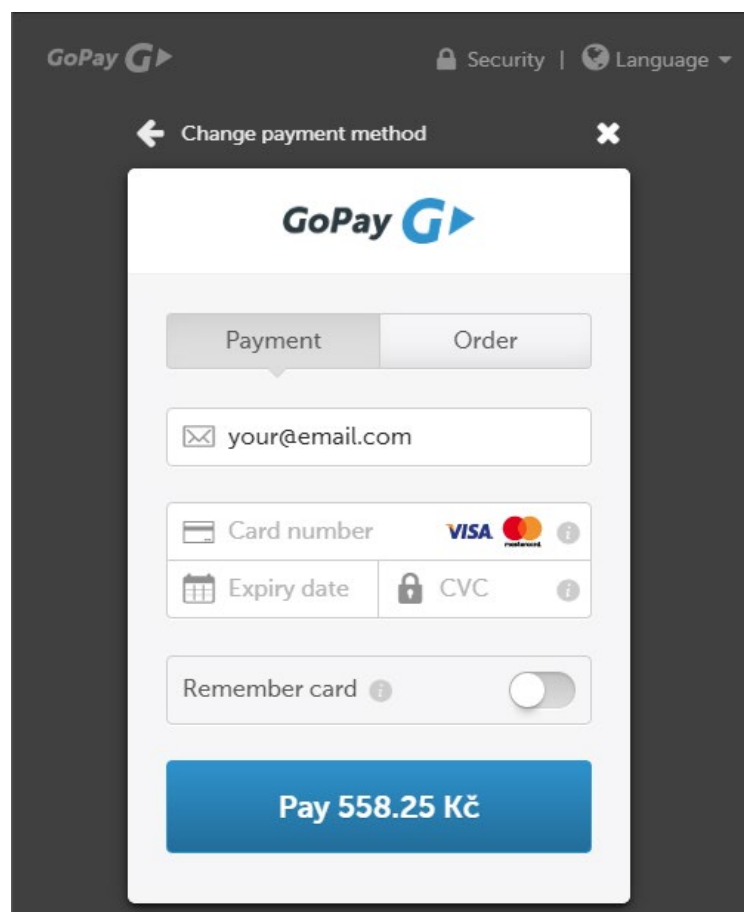


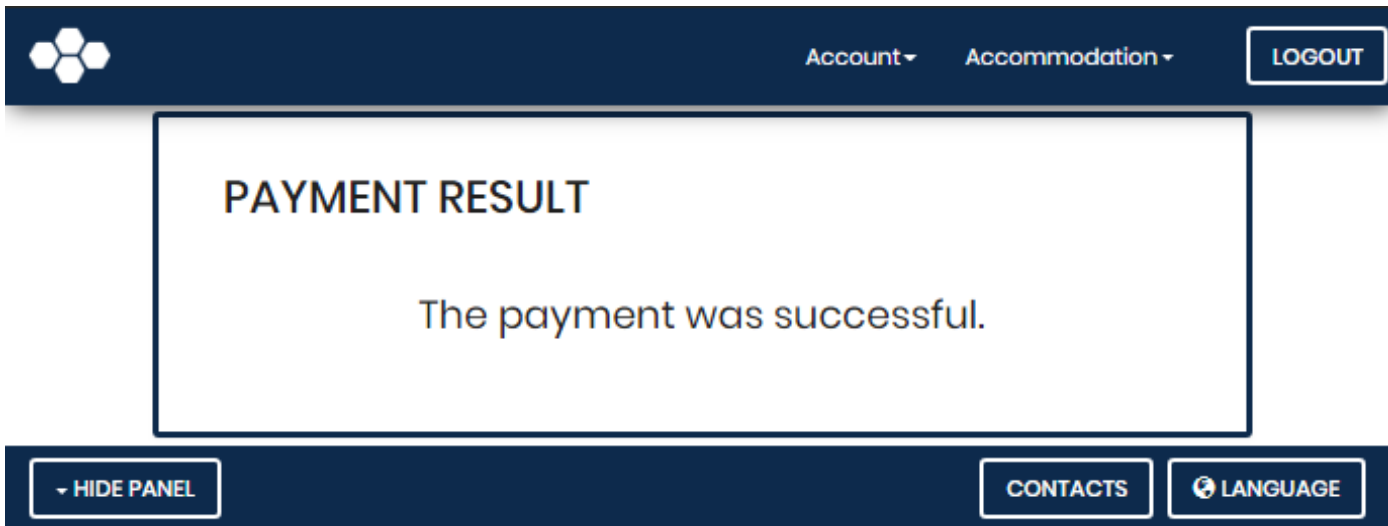
A sum that matches your selected category/categories of claims you ticked will be pre-filled in the Sum box. Of course, you may change the amount to any amount you wish.

If you agree with the amount to be paid, click again on the charge button. You will be immediately redirected to a payment gateway shown right.

In the Gateway (GoPay), you may then choose what form of payment you prefer from among the various options.

After selecting your preferred payment method and subsequently remit payment (it has been confirmed) you will be redirected back to your account in the ISKAM4 accommodation system where will see the following announcement:

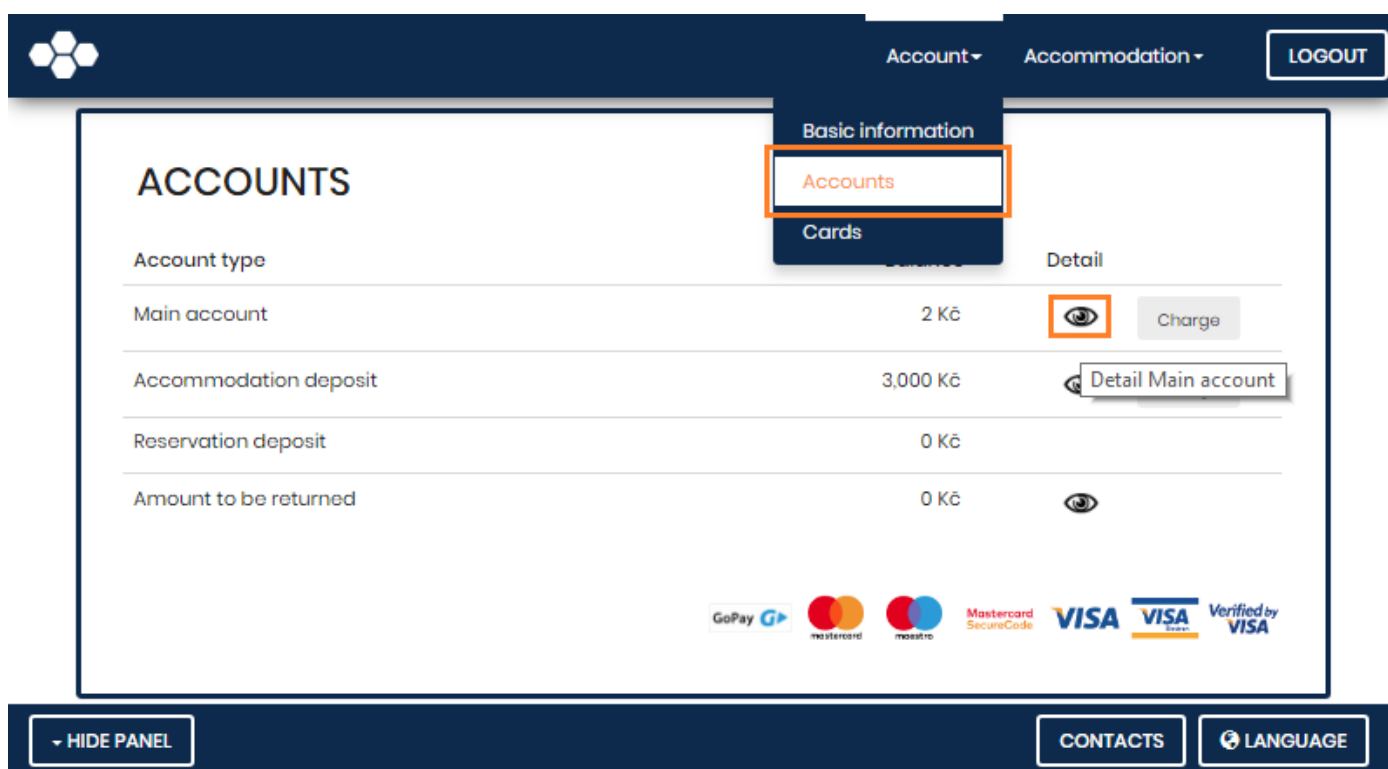




The Basic data homepage will no longer show any outstanding claims. If all claims were selected and settled, the page will no longer show an outstanding list.

A summary of your payment history is available in the Account section.

(see below)



Should you experience any problems with transferring funds via your selected payment method, kindly contact us immediately at: [iskam@suz.cvut.cz](mailto:iskam@suz.cvut.cz) or [ubytovani@cvut.cz](mailto:ubytovani@cvut.cz) (only in Czech or English language).

Respectfully

SFA CTU in Prague